

HIGH COMMISSION OF INDIA
ACCRA

Staff Required

Applications are invited from eligible candidates for appointment to the following post in the High Commission:

Junior Marketing Officer

Qualifications

- Should possess a Masters Degree in Marketing/Finance/Economics/International Business
- Should be fluent in English language & local language
- Working knowledge of computer (Word, Excel, Presentation, Data Entry)

Job description: Market analysis, market surveys, preparation of reports, organising business meetings/events, identification of potential local companies, preparation of list of local importers/buyers, addressing trade queries, etc.

Work Experience: Preference will be given to those having experience of working in similar capacity for 1-3 years in export promotion houses, export related organizations/trade bodies either in government, semi-government or private sector.

- Age limit: **21-30 years**
- Starting salary: **USD 400 p.m.**

Interested candidates should submit an application by **07 November 2023** with detailed CV, address, mobile number and email ID, copy of photo identity card, copies of educational certificates, work experience certificate(s) and two references from the educational institutes last studied/previous employer(s). The applications should be sent to:

Head of Chancery
High Commission of India
No. 9 Ridge Road, Roman Ridge,
P.O. Box No. CT-5708, Accra
Email: info.accra@mea.gov.in